



TOWN OF MORRIS

**MINUTES OF THE
REGULAR MEETING OF COUNCIL
HELD**

August 27th, 2015 @ 7:00 pm

Councillors Present: Ruth Murray
Tim Lewis
Trevor Thiessen

Also Present: Brigitte Doerksen, CAO
Chris Janke, Assistant CAO

Absent: Bill Ginter
Bruce Third

Presiding: Mayor Gavin van der Linde

01/08/15
Agenda

Moved by Councillor Trevor Thiessen
Seconded by Councillor Ruth Murray
BE IT RESOLVED that the Agenda for the August 27th, 2015 regular Council meeting be approved as amended.

(Carried)

02/08/15
Minutes

Moved by Councillor Tim Lewis
Seconded by Councillor Trevor Thiessen
BE IT RESOLVED that the minutes of the July 23rd, 2015 Regular Council meeting be adopted as presented.

(Carried)

DELEGATIONS: None

CORRESPONDENCE: None

SEM/INARS & EDUCATION:

- | | |
|--|---------------------|
| a) MMAA Educational Seminar | #03/08/15 |
| b) MFD Golf Tourney | #04/08/15 |
| c) Legion Ladies Golf Tourney | #05/08/15 |
| d) Palliative Care Golf Tourney | Noted, In budget |
| e) Net Set Information Session, Triple R | #06/08/15 |
| f) CUFN Regional Workshop | Noted and discussed |

03/08/15
MMAA
Seminar

Moved by Councillor Trevor Thiessen
Seconded by Councillor Ruth Murray
NOW THEREFORE BE IT RESOLVED that the CAO be authorized to attend the MMAA Education Seminar held in Winnipeg, Manitoba, September 11th, 2015;
AND FURTHER that expenses be reimbursed as per Bylaw 07/14.

(Carried)

04/08/15
MFD Golf
Tourney

Moved by Councillor Ruth Murray
Seconded by Councillor Tim Lewis
NOW THEREFORE BE IT RESOLVED that 4 Council and Staff members be authorized to attend the annual Fire Department Golf Tournament held September 19th, 2015;
AND FURTHER that expenses be reimbursed as per Bylaw 07/14.

(Carried)

05/08/15 Moved by Councillor Tim Lewis
Legion Ladies **Seconded by Councillor Trevor Thiessen**
Golf Tourney **NOW THEREFORE BE IT RESOLVED** that 4 Council and Staff members be authorized to attend the annual Ladies Legion Golf Tournament held August 29th, 2015; **AND FURTHER** that expenses be reimbursed as per Bylaw 07/14.

(Carried)

06/08/15 Moved by Councillor Trevor Thiessen
Net Set **Seconded by Councillor Tim Lewis**
Info Session **NOW THEREFORE BE IT RESOLVED** that 1 Council member be authorized to attend the Net Set Information Session held September 22nd, 2015 in Winnipeg, Manitoba; **AND FURTHER** that expenses be reimbursed as per Bylaw 07/14.

(Carried)

FINANCIAL

- a) Town of Morris August List of Accounts #07/08/15
- b) Town of Morris July Financial Statements #08/08/15
- c) MultiPlex List of Accounts #09/08/15
- d) Hire Additional Full Time Public Works Employee #10/08/15
- e) Hire Term Recreation Director #11/08/15
- f) TaXervice – Upcoming Tax Sale Discussed
- g) Partner for Growth Program Noted and discussed
- h) Extend Employment Seasonal Public Works Employee #12/08/15

07/08/15 Moved by Councillor Ruth Murray
August List **Seconded by Councillor Trevor Thiessen**
Of Accounts **BE IT RESOLVED** that the accounts, being Cheque #s 14634 to 14698 in the amount of \$497,316.30, Cancelled Cheque # 14582 in the amount of \$50.00, Electronic Payments of \$122,366.71 and Payroll Direct Deposits of \$73,877.29 be approved as presented.

(Carried)

08/08/15 Moved by Councillor Tim Lewis
July **Seconded by Councillor Trevor Thiessen**
Financials **NOW THEREFORE BE IT RESOLVED THAT** the Financial Statements for the month ending July 31st, 2015 of the Town of Morris be adopted as presented.

(Carried)

09/08/15 Moved by Councillor Ruth Murray
MultiPlex **Seconded by Councillor Tim Lewis**
List of Accts **BE IT RESOLVED** that the accounts for the Morris MultiPlex, being Cheque #'s 8559 to 8578 in the amount of \$29,476.93 and Electronic Payments of \$13,904.35 be approved as presented.

(Carried)

10/08/15 Moved by Councillor Trevor Thiessen
Public Works **Seconded by Councillor Ruth Murray**
Employee **WHEREAS** Public Works Foreman Robert Collette recommends the hiring of a Public Works Employee;
AND WHEREAS it is a condition of employment that the employee obtain certificates in the Water and Waste Water Collection Facility Operators Courses;
NOW THEREFORE BE IT RESOLVED that Council accept the recommendation and authorize the hiring of a full time Public Works Employee;
BE IT FURTHER RESOLVED that his full time employment is effective the first pay period in September with a starting wage of \$17.00/hr with participation to the benefits program, the employee will receive a further wage increase of .50/hr per Water and Waste Water Collection Facility Operators course successfully completed and passed.

(Carried)

11/08/15 Moved by Councillor Tim Lewis
Rec Director **Seconded by Councillor Ruth Murray**
Term Position **BE IT RESOLVED** that Council hire Melanie Edel for the term position as Acting Recreation Director;

BE IT FURTHER RESOLVED that the Acting Recreation Director receive an hourly wage of \$19.25 with no benefits for the term position and that the position be effective immediately.

(Carried)

12/08/15 Moved by Councillor Ruth Murray
Public Works Seconded by Councillor Trevor Thiessen
Extend **BE IT RESOLVED** that Council extend the employment of Erin Maguet until December 1st,
Employment 2015.

(Carried)

NEW BUSINESS:

- | | |
|--|-----------|
| a) By-Election | #13/08/15 |
| b) 2015 Assessment Decreases/Increases | #14/08/15 |
| c) Change ACAO position to CFO | #15/08/15 |

13/08/15 Moved by Councillor Trevor Thiessen
By-Election Seconded by Councillor Tim Lewis
WHEREAS Councillor Mike Hinchey resigned his seat from Council on July 23rd, 2015 therefore leaving a position vacant;
AND WHEREAS Section 10(1) of The Municipal Councils and School Boards Elections Act states that “Each elected authority must appoint a Senior Election Official (SEO) and may provide for his or her remuneration”;
NOW THEREFORE BE IT RESOLVED that Council appoint CAO Brigitte Doerksen as SEO for the 2015 By-Election;
BE IT FURTHER RESOLVED that the Council instruct the SEO to prepare for a By-Election to be held on October 29th, 2015.

(Carried)

14/08/15 Moved by Councillor Trevor Thiessen
Assessment Seconded by Councillor Tim Lewis
Reductions/ **WHEREAS** the Assessment Branch has send the list of assessment additions and reductions
Additions for the 2015 tax year;
NOW THEREFORE BE IT RESOLVED that Council authorize the additions and reductions of the assessment changes to the 2015 tax roll as per Section 300 (6) and 326 of the Municipal Act;
AND FURTHER that the amended tax notices be sent to the taxpayers as per Sections 300 (7) and 327 (1) with a reference to their right to apply for an assessment revision as per Section 327 (2);
AND FURTHER that penalties of one (1) percent per month shall be added to added taxes in arrears effective December 1, 2015 and a discount in the amount of 1% will be allowed on added taxes prepaid by September 30, 2015.

(Carried)

15/08/15 Moved by Councillor Ruth Murray
ACAO Seconded by Councillor Trevor Thiessen
Title Change **WHEREAS** CAO Brigitte Doerksen recommends that the title of Assistant Chief Administrative Officer be changed to the Chief Financial Officer;
THEREFORE BE IT RESOLVED that the Council accept the CAO’s recommendation and that the ACAO’s title change to CFO.

(Carried)

BY-LAWS & POLICIES:

- | | |
|--|-----------|
| a) Traffic and Parking Amended By-Law | In Review |
| b) Personnel Policy Amendments | #16/08/15 |
| c) Borrowing By-Law Access CU Line of Credit | #17/08/15 |

16/08/15 Moved by Councillor Tim Lewis
Personnel Seconded by Councillor Trevor Thiessen
Policy **WHEREAS** it is deemed advisable to make the following amendment to the Town of Morris Personnel Policy namely:

- **Section 15.00-** Maternity/Parental and Adoption Leave to add the following:
15.02 During a maternity leave/parental and adoption leave, the employer will continue to pay the employee/employer portion of life insurance, AD & D insurance and Manitoba Blue Cross Health and Dental coverage to a maximum of 54 weeks.
15.03 The employer is not obligated to continue payment towards the employees' pension plan while on maternity leave/parental and adoption leave however, it is an option for the employee to continue paying their portion towards the pension plan.
- **Section 20.00-** Employee Training and Development to add the following:
20.02 The Town of Morris will not pay for employees who need to re-write exams due to not achieving the required minimum marks. It will be the employee's responsibility to make the necessary financial arrangements for re-writes to obtain course completion or certifications required to build skill and performance for the current job.

NOW THEREFORE BE IT RESOLVED that Council approve the above mentioned amendments to the Town of Morris Personnel Policy.

(Carried)

17/08/15

Moved by Councillor Ruth Murray

Seconded by Councillor Trevor Thiessen

BE IT RESOLVED THAT BYLAW 10/15, being a By-Law of the Town of Morris authorizing the borrowing of money to meet the current operating expenditures be given 1st reading.

(Carried)

UNFINISHED BUSINESS: None

NOTICE OF MOTION: None

COMMITTEE REPORTS:

Councillor Ruth Murray

- Communities in Bloom
- Chamber of Commerce
- Amazing Race

Councillor Tim Lewis

- Riverview Golf Course
- Tree Disposal Site

Councillor Trevor Thiessen

- Valley Ag

Mayor Gavin van der Linde

- KGS Consulting
- AMM Board Meetings
- RRBC South Chapter

IN CAMERA ITEMS: Personnel

18/08/15

In Camera

Moved by Councillor Ruth Murray

Seconded by Councillor Tim Lewis

BE IT RESOLVED that Council go "In Camera" to discuss a Personnel Issue.

(Carried)

19/08/15

Resume Meeting

Moved by Councillor Tim Lewis

Seconded by Councillor Trevor Thiessen

BE IT RESOLVED that Council resume its regular Council Meeting.

(Carried)

Next Regular Council Meeting: September 24th, 2015

Adjournment: There being no further business the meeting was adjourned at 8:25 p.m.

TOWN OF MORRIS

MAYOR

CHIEF ADMINISTRATIVE OFFICER